**Next Generation Advisory Board Minutes**

MINUTES: DATE: Wednesday, November 10, 2021 LOCATION: Zoom

TIME: 6:30-7:30 PM CST

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| ATTENDEES | Megan Costigan, Ari Buckley, Kelsey Cope, Kelsey Tracy, Natalie Tracy, Jake Schlater |
| ABSENT | Jake Schmidt |
| MINUTES | Taken by Kelsey (Breathitt) Tracy |
| GUESTS |  |

***Welcome/Introductions – Kelsey Cope***

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| Discussion | | |
| Kelsey welcomed everyone to the last NGAB meeting of 2021. | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
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***C3 Grant Review – Jake Schlater***

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| Discussion | | |
| Jake gave a brief summary of each of the four grant applications, then asked for questions about each application/organization.  **BOYS AND GIRLS CLUBS OF CENTRAL ILLINOIS – Project name:** Lego League Club Robotics   * This was a Family Invite Grant from Katy Roszhart * There were concerns about the $5,000 gap in their project budget on the income side. Megan volunteered to follow-up with the organization’s contact to get more info on this. * Everyone voted full funding pending $5k gap clarification   **MCDONOUGH COUNTY UNITED WAY - Project name:** Imagination Book Club   * There were no concerns about this application. * Everyone voted full funding   **GIRL SCOUTS OF CENTRAL ILLINOIS – Project name:** Girl Scout Leadership Experience (GSLE)   * There were no concerns about this application. * Everyone voted full funding   **CARTHAGE PUBLIC LIBRARY DISTRICT – Project name:** 1,000 Books Before Kindergarten   * There were no concerns about this application. * Everyone voted full funding | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
| Ask Boys & Girls Club where additional $5k is coming from for this project. | Megan | ASAP |

***Special Impact Grant – Kelsey Cope***

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| Discussion | | |
| **Update:** All 5 organizations submitted their Formal Grant application to TFF. TFF staff will review these at their Nov. 12th staff meeting and will then provide a funding recommendation to the TFF Board at their Nov. 22nd Board meeting. The Board will make the final funding decision.  **Additional Feedback on the SIG project?** Majority of NGAB members thought it was helpful that TFF Advisor vetted the organizations at beginning of the project before NGAB members did their research. | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
| Send grant application summary for each SIG organization | Megan | ASAP |

***3G/4G Grant Participation Plan – Kelsey Cope***

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| Discussion | | |
| Kelsey reminded NGAB that the Next Gen and Matching Grant requests are due to TFF on December 1st. Megan sent an updated participation list to NGAB prior to this meeting. | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
| Reach out to the family members you are assigned to on the that have not yet submitted their grants | Everyone | December 1st |
| Send reminders once a week leading up to the 12/1 deadline | Megan | Weekly until 12/1 |

***TFF Topics – Megan Costigan***

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| Discussion | | |
| **Servember:** Zoom workout Saturday 11/13. Send Megan activities and/or pictures for Servember.  **Smitty’s Event:** Sunday November 21st, RSVP to Megan.  **NGAB Survey:** Megan to send early/mid-December  **Thank You:** Jake’s 4th year, will not be serving in 2022.  **2022 NGAB:** Kelsey, Kelsey & Ari to be voted on for 2022. | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
| Send agenda for TFF Board Meeting | Megan | ASAP |

***Meeting Adjourned – Kelsey Cope***

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| Discussion | | |
| Kelsey thanked everyone for their time and efforts throughout the year. She then reminded everyone this is the last meeting of the year. | | |
| Conclusions | | |
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| Action Items | Person Responsible | Deadline |
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